

### 3rd six-month SIGMUS project period –The evaluation table

#### Assessment of the project results by the Project Quality Control Committee (PQCC)

Work Package	Activity	Description	Achieved /Not achieved	Documents	Responsible Person/Body	Recommendation to the PBM
<b>WP1 Evaluation of student participation in the university governance and management and student services in the consortium members</b>	1.3	Finding best solutions on student participation in university governance and management and models of students' services, and designing action plans on their implementation in Serbia	Achieved	<ul style="list-style-type: none"> <li>• Overview document on the questionnaire results</li> <li>• Presentations at the WP1 meeting (Crete),</li> <li>• Minutes of Round Table (Crete)</li> <li>• Presentations at the WP1 meeting (Zlatibor),</li> <li>• Panel discussion (Zlatibor) – report and conclusions</li> <li>• Number of students reached by students' services</li> </ul>	Prof. Vera Markovic/University of Nis	Comparative analysis of the reports for Serbia, as well as for the EU countries, as a precondition for drafting a Law proposal is still missing
<b>WP1 WP2</b>	Added activity	Enhancing Student Participation in Extracurricular Activities and Improvement of the Evaluation of Extracurricular Engagement of Students	Achieved so far	<ul style="list-style-type: none"> <li>▪ Activities proposal</li> <li>▪ Formed Work group</li> <li>▪ Questionnaire</li> <li>▪ Report on the extracurricular activities</li> <li>▪ Round Table</li> <li>▪ Minutes with conclusions from the meetings</li> </ul>	Milena Joksimovic Pajovic/Megatrend University	The final proposal of the text for the legal regulation should be created by the end of October 2012.

<b>WP2. Tuning of the legal framework on student participation in governance and management at the Serbian Universities in line with the EU best practices</b>	2.2	Creation a proposal for a new legislation on student participation in university governance and management	Achieved	<ul style="list-style-type: none"> <li>• Suggestions for a new legislation and improvement of current regulations on student participation in governance and management at the Serbian Universities in line with the EU best practices.</li> <li>• Number of participants at panel discussions</li> <li>• Conclusions from panel discussions</li> <li>• Formulation of the new Law proposal</li> <li>• Reports from National team meetings.</li> <li>• Numerous analysis on students organizing issues</li> <li>• Formulation of the new Law proposal on student participation in university governance and management</li> <li>• Reports from National team meetings</li> <li>• Minutes from the sessions of the NCHE</li> <li>• Analysis on students organizing issues</li> </ul>	Prof Ruzica Maksimovic/University of Belgrade	The inclusion of the new student partner institutions SCONUS and SKASSS in the Consortium needs to be formally finalized for their full involvement in this and the other project activities
	2.3	Organization of panel discussions on new proposal of Law on Student Organizing and new by laws	Achieved			

				<ul style="list-style-type: none"> <li>• Number of participants at the panel discussion</li> <li>• Conclusions from the panel discussion</li> </ul>		
<b>WP3 Strengthening of student representative bodies</b>	3.2	Developing on-line visibility of student parliaments through creating web portals	Achieved	<ul style="list-style-type: none"> <li>• The Web forum and presentation on student EVO web portal for student communication was created, integrated and linked within the Web site presentation of SAB</li> <li>• Questionnaire on web portal and web site contents</li> <li>• Report and conclusions on the content of websites and web portals have been introduced</li> <li>• Number of trained SAB students</li> <li>• Reports on realized trainings</li> </ul>	Kristina Davidovic/Student Alliance of Belgrade	<p>-The visibility of the student parliament web sites created during the project needs to be increased</p> <p>- Initial training programs for student representatives need to be held in different cities in the country, not only in Belgrade. Student representatives from other universities should be more involved in activities related to this work package. It is recommendable to create evaluation questionnaires for students who attend these and other envisaged training programs in order to receive their feedback on the content and future needs.</p> <p>-Information regarding the organization of training programs should be visible</p>
	3.3	Training for trainers in issues related to Bologna action lines at EU partner universities	Partially achieved			
	3.4	Training of student representatives at all universities in Serbia	Not achieved			

						in media or distributed via different mailing lists. -Results of various surveys and analyses conducted within this and GOMES projects could be used as an input for designing the training programs. (the comments from (The feedback from the monitoring visit conducted by Tempus office representative in June 2012)
<b>WP4 Improvement of student participation in the implementation of Bologna Process by promoting European dimension in higher education</b>	4.2	Development of internet based platform for communication, analysis results sharing, coordination and synergy of student representatives and all national partner institutions (SKONUS platform)	Achieved	<ul style="list-style-type: none"> <li>List of members of the Working group</li> <li>Plan of activities developed by WG and accepted by students' parliaments</li> <li>Developed and modified web based CONUS platform</li> <li>Developed and modified web portal of students parliament for the UNS</li> <li>Active forum on SCONUS platform</li> <li>List of specific topics for discussion on SCONUS platform</li> </ul>	Prof Dragan Seslija/University of Novi sad	- SIGMUS project should be synchronized with GOMES project when it comes to the implementation of all activities related to the ECTS, avoiding any overlapping of activities. - Even if the in-depth analysis of student workload and ECTS implementation is in progress, data collecting could be enhanced by placing the link towards the questionnaire on various student discussion forums
	4.3	In-depth analysis of student workload and ECTS	Achieved	<ul style="list-style-type: none"> <li>List of members of the Working</li> </ul>		

	4.4	<p>implementation, involvement of curriculum designing, learning outcomes, etc. by students' parliaments of universities through internet based platform</p> <p>Creating of on-line report on student participation in Bologna process at Serbian universities in comparison with partner institutions and EU standards</p>	Partially achieved	<p>group</p> <ul style="list-style-type: none"> <li>• Plan of activities accepted by HEIs</li> <li>• Developed and modified questionnaire</li> <li>• Analyzed pilot studies</li> <li>• Obtained conclusions</li> </ul> <ul style="list-style-type: none"> <li>• List of members of the Working group</li> <li>• Plan of activities developed in cooperation of HEIs and students parliaments</li> <li>• Report about Students' Centered Learning in Serbia</li> </ul>		(the comments from The feedback from the monitoring visit conducted by Tempus office representative in June 2012)
<b>WP5 Establishment and development of student services at the Serbian Universities</b>	5.1	Creating a database of all student organizations in Serbia	Achieved	<ul style="list-style-type: none"> <li>• The partner institutions delegated a person responsible for this activity</li> <li>• Database of student organizations has been delivered</li> <li>• Number of students using database</li> </ul>	Student Union of Serbia	Creating an alumni network for each university in Serbia should be coordinated with CONGRAD, CAREERS and INTERFACE projects. Double funding should be avoided as well as funding activities that appear to be different, but lead to the same results and target the same group (the comment from The feedback from the monitoring visit conducted by Tempus office representative in June 2012)
	5.2	Creation and implementing student e-services	Partially achieved	<ul style="list-style-type: none"> <li>• A report containing a comparative analysis about the best practices in the domain of providing student e-services</li> </ul>		
	5.3	Creating Alumni organization for each university in Serbia	Partially achieved	<ul style="list-style-type: none"> <li>• In depth analysis was performed in</li> </ul>		

	5.4	Creating a team of student mentors from all Serbian Universities, establishment of Student Mentors Pool (SMP)	Partially achieved	<p>order to define the structure of Alumni organization at the university level</p> <ul style="list-style-type: none"> <li>• The existing experiences from other partner institution and from other Universities in Europe were evaluated in details, resulting in a report that was presented at the Meeting at the University of Belgrade</li> <li>• The study visit with the aim to exchange experience and good practice was planned for the June 20012 to the Middlesex University</li> </ul> <ul style="list-style-type: none"> <li>• The partner institution delegated students to be members of the Working Group for this activity</li> <li>• The partner institution participated in organizing the Conference at Avala where SCL was introduced.</li> <li>• During the meeting, a plan for the establishment of Student Mentors Pool was created</li> <li>• Conclusions and reports from the meetings as further action plans are created</li> </ul>		
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	5.5	Preparing, printing and distribution of guidelines related to SMPs` rights and responsibilities	Not yet achieved	<ul style="list-style-type: none"> <li>Guidelines related to SMPs` rights and responsibilities are prepared, printed and distributed</li> </ul>		
	5.6	Training of local student mentors at all Serbian Universities	Partially achieved	<ul style="list-style-type: none"> <li>The conference was organized, where students were discussing training of local student mentors (Novi Sad, February, 2012)</li> <li>Conclusions from the conference</li> </ul>		
<b>QPLN Quality control</b>	6.1	Assessment of the results by the Project Committee for Quality Control and Monitoring	Achieved so far	<ul style="list-style-type: none"> <li>Detailed description of QPLN work package</li> <li>Minutes of the 1<sup>st</sup> PQCC meeting</li> <li>Structure of the PQCC reports adopted</li> <li>The document about evaluation criteria and mechanisms done by the PQCC</li> <li>The report about evaluation of the 1<sup>st</sup> six-month project results presented by the PCQCM board to the Project Management Board</li> <li>Recommendations for the project coordinator from the PQCC</li> <li>Minutes of 2<sup>nd</sup> PQCC meeting</li> </ul>	Prof. Radojka Krneta/University of Kragujevac	<p>- “During the previous period much attention in the quality control process was dedicated to the efficiency. Being much closer to the end of the project eligibility period, more effort should be directed towards the effectiveness of the project results”, pointed out during the 2nd monitoring visit of the Tempus office representatives</p> <p>- The PQCC report on students’ evaluation of project results for 1<sup>st</sup> project</p>

	6.2	Evaluation of the project results by students of the partner Universities	Not yet achieved	<ul style="list-style-type: none"> <li>Report about evaluation of the 1<sup>st</sup> year project results presented by the PCQCM board to the Project Management Board</li> <li>Recommendations for the project coordinator from the PQCC</li> <li>Agenda of the 3<sup>rd</sup> PQCC meeting</li> <li>Preparing the questionnaire for student participants at Summer School 2011, concerning Summer school success and project results achieved.</li> <li>Adoption of the structure and deadline of the PQCC reports on students' evaluation of project results (adopted at 2nd the PQCC meeting)</li> <li>Adoption of the structure and deadline for the First PQCC intermediate report on external assessment of the project results at 2nd the PQCC meeting</li> </ul>		<p>year have to be completed</p> <ul style="list-style-type: none"> <li>- External expert have to be nominated</li> <li>- The first intermediate report on external assessment of the project results have to be carried out by external expert</li> </ul>
	6.3	Assessment of the project results by external experts	Not yet achieved			
<b>EXP Sustainability</b>	7.1	Regular meetings of student regulatory bodies and University authorities	Achieved so far	<ul style="list-style-type: none"> <li>The second meeting on sustainability issues with all project SIGMUS partners was organized by the</li> </ul>	Prof. Srdjan Stankovic/The National Council for Higher	It would be very useful if the National Council for Higher Education, in cooperation with student representatives,



	7.2	Regular meetings of student regulatory bodies and HE institutions	Achieved so far	<p>coordinator Prof. Dr Ruzica Maksimovic during the student conference organized by SAB on Zlatibor (December 2011)</p> <ul style="list-style-type: none"> <li>• Minutes from the meeting</li> <li>• Conclusion for further planning</li> <li>• Regular meetings between the student regulatory bodies and the University authorities have been done during the whole period of time from the beginning of the project lifetime</li> </ul> <ul style="list-style-type: none"> <li>• The National Council for Higher Education had several meetings dedicated to the concept of “student centred learning” and student organizing. Members of the SIGMUS project team, together with a number of student representatives, participated in some of these meetings</li> <li>• The Conference of Serbian Universities had several meetings dedicated to the concept of “student centred learning” and student organizing. Members of SIGMUS</li> </ul>	Education	<p>could prepare instructions on how to involve students in governance of higher education institutions and if the implementation of this measure was evaluated as one of the accreditation standards. The potential added value of the project could solve the problem of different interpretations of the Law on Higher Education.</p> <p>(The comment from The feedback from the monitoring visit conducted by Tempus office representative in June 2012)</p>
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	7.3			<p>project team participated in some of these meetings. The Conference of Serbian Universities had adopted the Declaration on student centred learning, which represents one of the most important documents issued on behalf of HE institutions in relation with student participation</p> <ul style="list-style-type: none"> <li>• Representatives from UBG regularly have meetings with MoE (Minister himself)</li> <li>• Prof. Dr Ruzica Maksimovic, coordinator of SIGMUS Project, Prof. Dr Srdjan Stankovic and Aleksandar Jovic, members of National team for new Law proposal, had a meeting with Prof. Dr Zarko Obradovic, Minister of Education and Science, dedicated entirely to the sustainability issues of SIGMUS project. At the meeting, the next steps and further plan on adopting new Law proposal are also precisely specified.</li> <li>• Minutes and reports from the meeting.</li> <li>• Declaration on student centred learning</li> </ul>		
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		University networking	Achieved so far	<ul style="list-style-type: none"> <li>• A strong relationship has been established within the participating institutions and regulations have been developed for the participation in the project</li> <li>• Number of university cooperation agreements/networks</li> </ul>		
<b>DISS Dissemination</b>	8.2	Ensuring availability of the project results	Achieved	<ul style="list-style-type: none"> <li>• The Web portal was created and used for the communication among the SIGMUS project partners, as well as for dissemination of the project results</li> <li>• SIGMUS website is regularly updated</li> <li>• Dissemination team uploads information on website – photos, project results, announcements. Over 250 documents have been uploaded by now.</li> <li>• Dissemination activities:               <ul style="list-style-type: none"> <li>- one to one communication</li> <li>- meetings with the relevant stakeholders</li> <li>- meetings with decision makers</li> <li>- regular meetings with student representatives</li> </ul> </li> </ul>	Marina Savkovic/Singidunum University	

				<ul style="list-style-type: none"> <li>- social networks (Facebook page)</li> <li>- email lists (partners mailing list, mailing lists of the Singidunum University etc)</li> <li>- printed materials distribution</li> <li>- student conferences</li> <li>- coordination meetings</li> <li>- communication with media</li> <li>- the project was promoted in a new edition of the journal “Student” with new data on project results and GUIDE FOR STUDENTS where several pages are dedicated to SIGMUS and its results.</li> <li>-during the The welcome days organized by SAB that gather all the students from Belgrade at the begging of each school year are chosen for presenting the project activities to new students (freshme)</li> </ul>		
<b>MNGP Management</b>	9.1	Functioning of the Project Management Board	Achieved so far	<ul style="list-style-type: none"> <li>• During the kick off meeting held on December 16, 2010, Project Management Board was constituted with representatives of all partner institutions.</li> <li>• Up to the period when intermediate report was submitted, there were five meetings of the PMB:               <ul style="list-style-type: none"> <li>○ Minutes from the meetings</li> <li>○ Number of participants</li> <li>○ Timely performing and completing of all activities</li> </ul> </li> </ul>	Prof. Ruzica Maksimovic/Univer sity of Belgrade	



	9.2	Regular coordination meetings	Achieved so far	<ul style="list-style-type: none"><li>○ Smooth running of the project</li><li>● Successful financial management of the project</li><li>● In the first 18 months of the project, there were sixteen coordination meetings that took place in several consortium partners. Aims of the meetings were to discuss issues related to some of the workpackages, to plan activities, resolve challenges and perform activities in the best possible way, with optimum persons involved and available budget.</li></ul>		
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