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## **MINUTES**

## Belgrade, 18.03.2011

The meeting of the contact person of the University of Nis, Prof. Vera Markovic, with the project coordinator, Prof. Ruzica Maksimovic, was held on 18.03.2011 at the University of Belgrade, Belgrade, starting from 10:00. This meeting was organized for management and coordinating purposes having in mind that the activities within the first work package of the SIGMUS project (WP1): Evaluation of student participation in the university governance and management and student services in the consortium members are in progress.

In the first part of the meeting, Prof. Ruzica Maksimovic and Prof. Vera Markovic discussed some practical issues related to conducting a comprehensive analysis of the state of student participation in the university governance and management in Serbia, based on the developed questionnaire. They agreed about including the Ministry of Education at the beginning of the activity on collecting answers from higher education institutions. In addition, they agreed that the student organisations SAB and SUS should be asked to made their own reports/views about the student organizing and participating in university management. With this aim, Prof. Vera Markovic will prepare a list of questions for contact persons of SAM and SUS.

In addition, there were discussions about the organization of visits of Serbian staff/student representatives to EU university partners with aim to be acquainted with the experience and best practice related student involvement in University administration. Some conclusions have been made.

The rest of questions discussed on this occasion were related to administration and finance issues in order to ensure a smooth realization of planned activities.

Prof. Vera Markovic

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