

December 18, 2010

MINUTES

Pre Kick off Meeting of the Project

Strengthening Student Role in Governance and Management at the Universities of Serbia in line with the Bologna Process (SIGMUS) 511332-TEMPUS-1-2010-1-RS-TEMPUS-SMGRSIGMUS

Venue:

**Rectorate of the University of Belgrade
Belgrade, Studentski trg 1, Room number 8**

December 15, 2010, 14.00h

The aim of the pre-kick off meeting was to:

- Preparatory activities for the kick off meeting to be held on December 16, 2010
- Activities during the first project year
- Operative management of the project
- Administrative management of the project
- Financial management of the project

Participants were as follows:

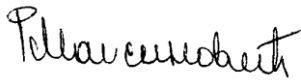
1. University of Belgrade, Belgrade, Serbia (UBG) – R. Maksimovic
2. University of Novi Sad, Novi Sad, Serbia (UNS) – D. Seslija
3. University of Nis, Nis, Serbia (UNI) – V. Markovic
4. State University of Novi Pazar, Novi Pazar, Serbia (SUNP) – Z. Barbaric
5. The Association of Directors of Serbian Schools of Applied Sciences, Belgrade, Serbia (ADSAS) – I. Milosevic
6. University of Singidunum, Belgrade, Serbia (US) – M. Zivic, L. Drazeta
7. Student Union of Serbia, Belgrade, Serbia (SUS) – N. Sajlovic
9. National Council of Higher Education, Belgrade, Serbia (NCHE) – S. Stankovic

12. University of Megatrend, Belgrade, Serbia (UM) – M. Joksimovic Pajevic
13. University of Kragujevac, Kragujevac, Serbia (UKG) – R. Krneta
14. Students' Alliance Belgrade, Belgrade, Serbia (SAB) – K. Davidovic

Conclusions

- Activities to be held during the first project year were discussed into details
- Program Management Board, Steering Committee and Quality Control Committee will be formed
- Defined roles of coordinators and the partners during the project and in writing intermediate and final report
- The initial amount of 3000 euros will be transferred to the bank account of each of the partners. As soon as every partner will claim the total expenses, the next amount will be transferred to the partner based on the projected costs of the activities in the following six months period.

Pre kick off meeting was very important for the forthcoming kick-off meeting to be held on December 16, 2010 and is part of the activities within work package **Management of the Project**.



Ružica Maksimović
Coordinator of SIGMUS project