

MINUTES

PMB meeting, March 29th march, 2012

Venue: Rectorate of the University of Belgrade

Belgrade, Studentski trg 1. Room number 8

TEMPUS Project No 511332 – TEMPUS –1-2010-1-RS-TEMPUS-SMGR

Strengthening Student Role in Governance and Management at the Universities of Serbia in line with
the Bologna Process (SIGMUS)

List of Participants:

1. Prof. Dr Dragan Šešlija – contact person, University in Novi Sad, UNS
2. Prof. Dr Radojka Krneta – contact person, University in Kragujevac, UKG
3. Prof. Dr Vera Marković – contact person, University in Nis, UNI
4. Prof. Dr Mladen Kraljić - contact person, University in Maribor
5. Prof. Dr Mike Dawney – contact person, Middlesex University London UK
6. Nasheen Rachel Naseem - Middlesex University London UK
7. Prof. Dr Žarko Barbarić – University of Novi Pazar, UNP
8. Misa Zivic – president of SKONUS
9. Milica Filajdić – secretary of student parliament University in Belgrade, UBG
10. Kristina Davidović – contact person Students' Alliance of Belgrade, SAB
11. Ranko Stojanović – president Students' Alliance of Belgrade, SAB
12. Vladimir Smuđa – Students' Alliance of Belgrade, SAB
13. Zlatko Matijaš – secretary general of Students' Alliance of Belgrade, SAB
14. Slavko Aičaković –Singidunum University, US
15. Milena Joksimović Pajević – contact person for Megatrend University, UM
16. Mario Spasić – representative of SKASSS in National Council for Higher Education
17. Emilija Lipovšek – ADSAS
18. Ivan Milošević - ADSAS
19. Bojana Svičević – SKASSS
20. Marjan Pantić – SKASSS
21. Nebojša Andrejivić – SKASSS
22. Savo Papić – SKASSS

23. Marko Đorđević – SKASSS
24. Boris Petrović – Student Union of Srebia, SUS
25. Nenad Bučevac - Student Union of Srebia, SUS
26. Nikola Damljanović - Student Union of Srebia, SUS

A G E N D A:

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| 14:00 – 14:10 | Welcome and opening remarks
Prof. Branko Kovačević,
Rector,
University of Belgrade |
| 14:10 – 14:20 | Welcome
Assoc. Prof. Ružica Maksimović,
coordinator |
| 14:20 – 15:00 | Intermediate report
Current state
Suggestions for improvement |
| 15:00 – 15:30 | Web presentation |
| 15:30 – 16:00 | Financial issues |
| 16:00 – 16:30 | Application of SKASSS and SKONUS for partnership |
| 16:30 – 16:50 | Activites in the second project year |
| 16:00 – 17:20 | Any other business |

Seminar participants, students representatives, students, administration staff, welcomed Prof. dr Ruzica Maksimovic the coordinator of SIGMUS project, the contact person for University of Belgrade.

Prof. dr Ruzica Maksimovic the coordinator of SIGMUS project, and the contact person for Univeristy of Belgrade (UBG) opened the coordination meeting of Tempus project SIGMUS which has the aim to strengthen role of students in the management of Universities in Serbia in accordance with the Bologna process and has pointed out that the project has full support of the Ministry of Education and National council of Higher Education.

Coordinator of the presented the applications which are submitted by SKONUS and SKASSS, they are about inclusion of two students conferences into consortium TEMPUS SIGMUS project. Attached with the Agenda there was an application by SKONUS and SKASSS.

Misa Zivic, president of SKONUS, said that SKONUS would participate at the activities on the project and do not plan to take responsibilities as a lead partner of some work packages. Also, Zivic mentioned that the SKONUS will give everything for successful implementation of the project.

Prof. Dr Mike Dawney welcomed everyone and noted that all student organizations should be involved.

Coordinator of project prof. dr Ruzica Maksimovic explained the allocation of the budget between partnership organizations and institutions. Each of them got the distribution for a work package and institution on e-mail address. She also thanked everyone who sent an Intermediate report, and those who have not yet done so to do as soon as possible as the deadline for submission was April 11th.

The participants went briefly through the project activities for the second year. In addition to this coordinator of workpackages presented their activities on the project:

WP.1 Prof. Dr Vera Marković, contact person, University in Nis, UNI, noted that the work package ended complete and that Nenad Jovanovic presented results and reports. Evaluation of student participation in the university governance and management and student services in the consortium members. Indicators of achievement and or/performance as indicated in the project proposal Comparative analysis, Acquaintance with EU student service models, Panel discussion resulting in conclusions and guide.

WP.2 Prof. dr Ruzica Maksimovic, contact person, University in Belgrade, UBG, reminded that the activity of all this package expires at the end of the third year, which notes that the Ministry of Education and National council of Higher Education fully supports the amendment to amend the Law on Higher Education. Tuning of the legal framework on student participation in governance and management at the Serbian Universities in line with the EU best practices for the project. Indicators of achievement and or/performance as indicated in the project proposal. National team for a new legislative proposal, Formulation of the new Law proposal, Panel discussion, Adoption of the proposal by Ministry of Education.

WP.3 Dr Kristina Davidovic, contact person for Students' Alliance of Belgrade, SAB, noted that activity extended into the second project year and presented the activities done so far and they are preparing for further. Strengthening of student representative bodies. Indicators of achievement and or/performance as indicated in the project proposal Detailed planning of capacity building of the student representative bodies (SKONUS, Student parliaments) and to National conference in Zlatibor, 2010 and 2011, Questionnaire on activity of student representatives, Group for writing standards for student representatives, Developing on-line visibility of student parliaments through creating web portals, Training for trainers in issues related to Bologna action lines at EU partner universities, Training of student representatives at all universities in Serbia

WP.4 Prof. Dr Dragan Seslija, contact person, University in Novi Sad, UNS, should now start with the re-evaluation. Improvement of student participation in the implementation of Bologna Process

by promoting European dimension in higher education. In-depth analysis of student workload and ECTS implementation, involvement of curriculum designing, learning outcomes, etc. by students' parliaments of universities through internet based platform Indicators (deliverables) of achievement and or/performance as indicated in the project proposal. Organization of seminars on student participation in the implementation of Bologna Process at all universities in Serbia with participation of EU partner institutions and active participation of students and teaching staff at the seminars.

WP.5 Nenad Bučevac, Student Union of Serbia, SUS explained their service pack establishment and development of student services at Serbian Universities. Indicators (deliverables) of achievement and or/performance as indicated in the project proposal. Established student services with developed activities on every participating University and to Creation and to implementing student e-service, Creating a team of student mentors from all Serbian Universities, establishment of Student Mentors Pool (SMP).

WP.6 Prof. Dr Radojka Krneta, contact person, University in Kragujevac, UKG, explained their service pack Quality Control and Monitoring. Indicators (deliverables) of achievement and or/performance as indicated in the project proposal. Reports about evaluation of the intermediate project results done by the PCQCM board to the Project Managers Board, The reports about students' monitoring and evaluation of the project results done by PCQCM students' members to the PCQCM board, The report about evaluation of students' feedback done by the European students' partners PCQCM member to the PCQCM board, Report from external evaluation of the project results, Reports and minutes from the regular meetings of the Project Management Board, Evaluation of the project results by students of the partner Universities, Smooth running of the project and achieving expected results in time with optimum staff and budget.

WP.8 Ass Marina Zivic, contact person for Singidunum University, At the last meeting it was shortly explained the new system of operation activities on project where everyone would have the access. At this meeting it was prevented to come but there is a Ass Slavko Aičković to replace it and explain everything about their package Wp7 and other. Ass Slavko aičković explained their service pack dissemination. project web portal and web site established, published leaflets on project results distributed to wider academic community in Serbia, published booklets on participation of students in governance and management at Serbian Universities and the role of student organisations and student regulatory bodies regular meetings of the Project Management Board.

Conclusions

- Documents for the intermediate report were sent by some of the partners, the rest are kindly requested to send what is necessary to present the project result.
- Web presentation of the project is not adequate and should be improved. All partners are urged to send the documents on the project results to University of Singidunum that is in charge of maintaining web portal.
- Equipment has been purchased after completing tendering procedure. However, due to lengthy administrative procedure, it will not be actually paid before the intermediate report will be submitted.
- Lead partners of work packages presented activities done so far as well as plans for the second project year. There were no significant delay in project activities that would affect success of the project or the final outcomes/outputs.
- Two student organizations, SKASSS and SKONUS are accepted as project partners. A written request with all signatures will be sent to EACEA for approval. All present members of the PMB are very happy to have two more student organizations in the board and in this way to enhance student participation in the project.

Doc. Dr Ruzica Maksimovic

Coordinator of SIGMUS project